

Application For Employment

The Port of Pend Oreille is an equal opportunity employer and will not base hiring decisions on race, color, sex, age, national origin, religion, marital status, veteran status, or disability.

PLEASE PRINT

Position(s) Applied For:	Date of Application:
How did you learn about us? ____Advertisement _____Friend _____Walk-In _____Employment Agency ____Relative _____Other: _____	

Last Name	First Name	Middle Initial	
Address:	City	State	Zip Code
Telephone Number(s)	Social Security No.:		

If you are under 18 years of age, can you provide required proof of your eligibility to work? _____ Yes _____ No

Have you ever filed an application with us before? _____ Yes _____ No
If yes, provide date and year: _____

Have you ever been employed with us before? _____ Yes _____ No
If yes, please provide your hire date and year as well as your date and year of separation: _____

Are you currently employed? _____ Yes _____ No

May we contact your present employer? _____ Yes _____ No
(If yes please ask for a consent to release information form)

On what date would you be available for work? _____

Are you available to work?
_____ Full Time _____ Part Time _____ Shift Work _____ Temporary

Are you currently on "lay-off" status and subject to recall? _____ Yes _____ No

Can you travel if a job required it? _____ Yes _____ No
Have you been convicted of a crime (other than a minor traffic violation) within the last 7 years?
_____ Yes _____ No

(Conviction will not necessarily disqualify an applicant from employment).

If Yes, please explain: _____

Education:

	Elementary School	High School	Undergraduate College/University	Graduate/ Professional
School Name and Location				
Years Completed	4 / 5 / 6 / 7 / 8	9 / 10 / 11 / 12	1 / 2 / 3 / 4	1 / 2 / 3 / 4
Diploma/Degree				
Describe Course of Study				
Describe any specialized training, apprenticeship, skills and extra-curricular activities. (with regards to extra-curricular activities, please exclude any activities the name or character of which indicates the race, color, creed, sex, marital status, disability, religion or national origin or ancestry of the participants).				
Describe any honors you have received.				
State any additional information you feel may be helpful to us in considering your application.				

List professional, trade, business or civic activities and offices held. (Please exclude any organization the name or character of which indicates the race, color, creed, sex, marital status, disability, religion, or national origin or ancestry of its members.)

References:

Give name, address and telephone number of three references who are not related to you and are not previous employers:

1.

2.

3.

Have you ever had any job-related training in the United States military? _____ Yes _____ No

If Yes, please
describe _____

Employment Experience:

Start with your present or last job. Include any job-related military service assignments in the United States Armed Forces and volunteer activities.

Employer: _____
Address: _____
Telephone Number(s): _____
Job Title: _____
Supervisor: _____
Reason for Leaving: _____
Dates Employed (give from and to dates): _____
Work Performed: _____

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