

**MINUTES  
PORT OF PEND OREILLE  
BOARD OF COMMISSIONERS MEETING  
APRIL 8, 2008**

Chairman Shanklin called the meeting of the Port of Pend Oreille Board of Commissioners to order at 1:00 p.m. in the Port office located at 1981 Black Road, Usk, Washington. In attendance: Chairman Shanklin, Vice Chairman Kiss, Secretary Harkness and Port staff. Also in attendance Bill Clark with the Port of Pasco and the Washington Public Ports Association; Roger Rice, Gabe Osbourn and Ed Stambaugh with the Town of Ione as well as two consultants for the Town of Ione.

*For purposes of clarification, the minutes are presented as listed on the agenda, not necessarily in the order they were discussed.*

**MINUTES:** Commissioner Harkness moved to approve the minutes of March 11, 2008 as corrected. Motion seconded by Commissioner Kiss and so ordered by Chairman Shanklin.

**GUEST- Mr. Bill Clark, WPPA President and Port of Pasco Commissioner:**

Mr. Clark discussed the Port of Pend Oreille's withdrawal from the WPPA this year and made an offer for the Port to consider a reduced membership fee based on the downturn in the Port's financial picture. There was discussion on the need for funding for Ports based on something other than the number of jobs projected to be created; the Port's shop expansion goals and other topics. The Board and staff thanked Mr. Clark for attending the meeting and will consider his offer for membership at a reduced charge.

**COMMENTS:** None at this time.

**OLD BUSINESS:**

1. Lions Club Use Agreement – 2008:

A. DISCUSSION: Tabled for the May meeting.

B. ACTION: None at this time.

2. OFFICE UPGRADES:

A. DISCUSSION: Kelly reported that the tile and carpet will be installed beginning Wednesday, April 16<sup>th</sup> and should be completed by Monday, April 20<sup>th</sup>. Office hours will be limited during this time in order to allow the workers to do their jobs with minimal interruptions.

3. OTHER OLD BUSINESS:

A. SWEETS AND DRINKS EVENT: Kelly reported that three POVA employees volunteered their time for this event. She thanked them for their community support and willingness to give to their time.

**NEW BUSINESS:**

1. TOWN OF IONE:

A. DISCUSSION: The Town of Ione officials presented their options for locating their water filtration plant within the town limits, funding issues and other items for consideration. The Town is requesting the Port consider selling a section of land near Houghton and Seventh streets to them for the location of this facility.

B. ACTION: POVA and Town of Ione staff will meet at the location next week for a visual inspection and to come up with a plan of action for the May meeting.

## 2. EXCURSION RIDES – RESOLUTION NO. 2008-03:

A. DISCUSSION: Tabled for the May meeting.

B. ACTION: None necessary at this time.

## 3. OTHER NEW BUSINESS:

A. DNR Open House Invitations:

1. DISCUSSION: Commissioner Harkness will attend on behalf of the Board the Open House for DNR at Spokane Community College on April 17<sup>th</sup> after he gets off work.

B. NINE COMMISSIONER MEETING:

1. DISCUSSION: The Boards of Commissioners met this morning beginning at 9 a.m. at the PUD to discuss county goals and ideas. The next meeting will be held on July 8<sup>th</sup>, hosted by the County Commissioners. Depending on availability the meeting may be held in the PUD's new meeting room.

## STAFF REPORTS:

1. ROADMASTER: Cliff reported:

- He checked with Ron Curran and Tim Edwards from the County; the Port will be able to use a County pup trailer for hauling gravel during May; the County will need it back by the first of June for their own projects.
- Gravel hauling will probably begin in two to three weeks; just as soon as road restrictions come off.
- Federal testing has been given to employees as required.
- Sinkholes have not been a problem so far this year.
- Crews are resetting poles and crossing planks.
- Lights and plug-ins have been installed in the new building.

2. MANAGER: Kelly reported:

- After months of searching for other insurance options and getting close but not being able to secure other insurance we have renewed our contract with Premera for the time being. She is continuing to look for other options.
- She is working with the contractor and an attorney from Washington DC on the potential abandonment of 2,150 feet of BNSF tracks which will be moved into the yard in Newport.
- Small Works Roster is being updated and she has requested new applications from existing participants.
- She, Cliff and Brad will be attending drug and alcohol training in Spokane on Friday; this is a FRA requirement.
- New information has been received from the FRA and this may lead to revised policies based on the new rules.
- Her computer, which had the hard drive replaced once, continues to struggle and lose files. A new computer has been ordered.

3. FINANCIAL OFFICER: Susan presented the financial information for March 2008 for discussion.

4. SHOP FOREMAN: Brad reported:

- 8325 wheels were turned.
- 8042 generator and traction motor leads are almost done.
- A re-wire for Western Rail is almost complete.
- Mike Curtiss will be here to scrap the remains of 101 and two blocks.
- FRA inspectors checked over one locomotive while it was one line. Minor defects noted and were fixed the same day.

**RECORDS FOR APPROVAL:**

**A. TIME AND EXPENSE SHEETS:** Approved as submitted.

**B. WARRANTS:** 30603-30720 totaling \$ 141,696.59 approved as submitted.

**EXECUTIVE SESSION:**

At 3:28 p.m. Chairman Shanklin recessed the regular meeting and called an executive session for approximately 15 minutes on potential litigation. Chairman Shanklin brought the regular meeting back to order at 3:39 p.m. stating no decisions were made in executive session.

**ADJOURN:** There being no further business Chairman Shanklin adjourned the meeting at 3:40 p.m.

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R.L. Shanklin, Chairman

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Kelly J. Driver, Manager

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Date Approved