

**MINUTES  
PORT OF PEND OREILLE  
BOARD OF COMMISSIONERS MEETING  
June 8, 2010**

Chairman Harkness called the regular meeting of the Port of Pend Oreille Board of Commissioners to order at 9:00 a.m. in the Port office located at 1981 Black Road, Usk, Washington. In attendance: Chairman Harkness, Vice Chairman Shanklin, Secretary Kiss and Port staff. Also attending were Rustin Hall and Cody Van Pierre from ALSC, Leslie Jones from TEDD, Ted Anderson from USDA and Jamie WYROBEK from the EDC.

For purposes of clarification, the minutes are presented as listed on the agenda, not necessarily in the order they were discussed.

**PRESENTATION:** ALSC representatives presented a draft of the schematic design for the business park which showed several options on building sizes and locations. Discussion was held regarding types of structures to be built.

The schematic design will be finalized soon. The build out costs are from 2006 so ALSC will be providing new updated costs as well.

**MINUTES:**

Commissioner Shanklin moved to approve the minutes of May 11, 2010 as presented. Motion seconded by Commissioner Kiss, so ordered by Chairman Harkness.

**COMMENTS:**

Jamie WYROBEK updated the Port on EDC projects.

**OLD BUSINESS:**

**1. REMOVAL OF BUILDING:**

**A. DISCUSSION:** Kelly reported that the testing for asbestos and PCB contamination came back negative. The Port can proceed with tearing down the building. Bids were reviewed and discussed. Bids were as follows: 3 D Excavation: \$21,150.36, Versatile Industries \$6,999.00, Sackett \$14,839.40, Sherman \$14,000.00, Brett Bronkhorst Bid 1 –Time and Materials, Bid 2 -\$10,970.00 and the low bid of \$4,900.00 came from CGI; Kelly will make phone calls to ensure that the low bidder can meet all the requirements before awarding. If they are unable to meet insurance and other requirements the bid would then go to Versatile Industries.

**B. ACTION:** The Board instructed Kelly to handle this matter on the Port's behalf.

**2. INDUSTRIAL PARK CLEANUP:**

**A. DISCUSSION:** Kelly informed the Board that she has completed the VCP paperwork and will be working with the DOE to obtain the No Further Action letter.

**3. OTHER OLD BUSINESS**

**A. COUNTY CENTENNIAL TRAIN RIDE:**

**1. DISCUSSION:** Commissioner Shanklin reported that the Lions Club approved a train ride but only from Lone to Metaline Falls and it should be in conjunction with the Metaline Falls Centennial Celebration. Commissioner Shanklin will continue to work on this project.

## **B. IONE CENTENNIAL CELEBRATION:**

**1. DISCUSSION:** Commissioner Kiss represented the Port at Ione's Centennial Celebration. He stated the railroad was recognized as a part of the history of Ione.

## **NEW BUSINESS:**

### **1. OTHER NEW BUSINESS:**

None at this time.

## **STAFF REPORTS:**

### **1. ROADMASTER:**

- Crews have been completing bridge work up north – replacing timbers and caps.
- Approximately 40 tons of scrap rail has been picked up and will be taken to Spokane.
- 100 ties were installed just north of the shop.
- Storage cars have started moving out.
- Weed spraying for POVA and brush control for the PUD has been completed.
- He discussed the Lions Club application with Bob. Bob will double check but does not feel that POVA has to reapply – the original application should be sufficient for five (5) years.

### **2. MANAGER:**

- As stated earlier the VCP application has been submitted.
- Crossing updates earned an "Atta-Boy" from the WUTC.
- June 23 – grant workshop in Spokane.
- Meetings with BNSF on two different shipper issues.
- PNC contract work.
- Brett's signal project is complete – he will have an inspection by the WUTC soon and then the Port can bill the State to reclaim funds expended on the project.

**3. FINANCIAL OFFICER:** Susan presented the financial information for the month of May 2010 as well as storage car revenue information.

### **4. CHIEF MECHANICAL OFFICER:**

- He went to West Virginia with Western Rail on a locomotive problem. The majority of the problems were due to computer issues and not related to work POVA had completed on the locomotive.
- EMD 1 completed.
- Shop crews helped Brett on signal project for four days to finish up the project.
- The '40' is back in the shop for more work.
- Switcher has been fired up and crews will begin working to change over from 6 to 26 air.
- He will be going to EWG later in the month and to Marshal on Thursday for repair work.
- Alan will be working at KFR on wheels this week.
- Two more locomotives are coming.

## **RECORDS FOR APPROVAL:**

**A. TIME AND EXPENSE SHEETS:** Approved as submitted.

**B. WARRANTS:** 33432 - 33528 totaling \$135,608.08 approved as submitted.

## **EXECUTIVE SESSION:**

At 11:48 a.m. Chairman Harkness recessed the regular meeting to meet in executive session regarding pending litigation; session called for approximately 15 minutes. At 12:04 p.m. Chairman Harkness brought the regular session back to order and stated that no decisions were made in executive session.

**ADJOURN**: There being no further business Chairman Harkness adjourned the meeting at 12:05 p.m.

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John W. Harkness III, Chairman

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Kelly J. Driver, Manager

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Date Approved